

EBC Church Items Use Agreement

09.2026

I hereby request the use of items from Emmanuel Baptist Church as outlined below:

Contact Person: _____ Phone #: _____
Email: _____ Cell#: _____
Name of Rental Group: _____ Phone #: _____
Address: _____ Postal Code: _____
Date of Event: _____
Date and Time of Pick Up: _____
Date and Time of Return: _____

*Pick up/Return can take place the day before/after the event if there are no conflicting events or rentals.
Please contact the Rental Coordinator for details and availability.*

Item	Unit Price	Quantity	Total
Chair (white, folding)	\$1.00/per		\$
Chair (black, stacking)	\$1.00/per		\$
Table (rectangle, 6ft)	\$10.00/per		\$
Table(rectangle, 8ft)	\$10.00/per		\$
Curtains (black, backdrop)	\$25.00		\$

Total: _____

Terms & Conditions:

- Applicant is responsible for any damage that occurs during the event or transport of items.
- Applicant is responsible to pick up/return items according to set times. Applicant is to contact the Rental Coordinator to determine if a scheduled time can be changed.

The church items will not be officially booked until this rental agreement has been filled out and signed. Full payment is due within 30 days of the event. Private or personal rentals may receive an invoice upon request. Cheques can be made payable to Emmanuel Baptist Church.

I would like to rent these items from EBC, understanding my rental responsibilities. I understand, agree to, and accept the above terms, conditions, and fees.

Name (printed)

Signature

Date

Emmanuel Baptist Church
Box 43, 220 Lucinda St. S, Morris, MB, R0G 1K0
Phone: 204.746.8790

Rental Coordinator: Teralea Purdy
Cell: 431.742.9525

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office@ebcmorris.ca

Office Hours: T-F 9:00am – 1:00pm